



MORNINGSIDE PRIMARY SCHOOL AND CHILDREN'S CENTRE, Chatham Place, London, E9 6LL

Vacancy: Site Manager

We are seeking a Site Manager who is highly motivated and extremely practical to work alongside our dedicated staff, supporting children and their families by keeping our premises clean and safe.

Our new Site Manager will join a very committed and hard-working staff body who all want to ensure that every child fulfills their potential, both now and in the future. If you share this vision and are committed to helping provide the best possible learning environment for children, we would like to hear from you.

Grade: P01 (actual salary between £36,618 and £37,491 depending on experience)

Working hours: 36 hours per week across five days. **Working weeks:** All year round.

Contract status: Permanent

We offer: An ambitious, successful and vibrant place to work with great staff and children who deserve the very best!

The successful candidate will:

- have relevant experience of working in a similar role within a school or similar setting
- be flexible, adaptable and approachable
- have experience of monitoring and liaising with contractors and suppliers
- possess strong D.I.Y. skills to undertake day-to-day repairs and maintenance of our buildings
- be an effective communicator who is able to lead, multi-task and work as part of team
- be prepared to play a full and active part in the life of the school

The **closing date** for completed applications is **Wednesday 16th March 2022 at 12 noon**. Interviews for shortlisted candidates will take place on **Wednesday 23rd March 2022**

The **start date** for the successful candidate will be during the **Summer Term 2022**.

Morningside Primary School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Successful candidates will be required to complete an enhanced DBS disclosure.

Due to the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates who are selected for interview will be required to give details of any criminal convictions on their criminal self-record form and expected to disclose further information when requested.

To view or download our application pack, please visit <https://morningside.hackney.sch.uk/about-us/join-our-team/> For further details about this vacancy, please contact the school on 02089855382 or via recruitment@morningside.hackney.sch.uk.